

EAST WINDSOR TOWNSHIP COUNCIL

September 23, 2014

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 7:30 p.m. on September 23, 2014.

Kelly Lettera certified that the meeting was noticed on August 27, 2014. Notices were sent to the Trenton Times, filed with the office of the municipal clerk and posted in the East Windsor municipal building. All requirements of the open public meeting act have been satisfied.

Council Member Yeager led the flag salute.

Present were: Mayor Janice S. Mironov and Council Members Hector Duke, Marc Lippman, Alan Rosenberg, Perry Shapiro, Peter Yeager and John Zoller. Also present were Township Manager James P. Brady and Kelly Lettera.

PRESENTATIONS & PROCLAMATIONS:

Breast Cancer Awareness Month – October 2014

INTERVIEWS FOR BOARDS AND COMMISSIONS:

PUBLIC COMMENT: None

MINUTES:

Mayor Mironov rescheduled June 3, 2014, June 24, 2014, July 1, 2014 and September 2, 2014 minutes.

ORDINANCE – PUBLIC HEARING:

Ordinance No. 2014-07 An Ordinance of the Township of East Windsor, New Jersey, to Establish Salaries and Wages for the Communication Workers of America Local 1032 for Fiscal Years 2012, 2013, 2014, 2015

Kelly Lettera read by title Ordinance 2014-07.

Mayor Mironov stated that the Ordinance was introduced on September 2, 2014 and at that time set the public hearing for this evening.

Mayor Mironov opened the public hearing on Ordinance 2014-07. Mayor Mironov closed the public hearing on Ordinance 2014-07 as no member of the public came forward.

It was MOVED by ROSENBERG and seconded by DUKE that Ordinance No. 2014-07 be adopted and authorize publication as required by law.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, no (0) nays, Ordinance 2014-07 was adopted and authorize publication as required by law.

RESOLUTIONS:

Resolution R2014-165 Approval of Revised Resolution for the Purchase of Police Vehicles from Winner Ford for the Police Department

Kelly Lettera read by title Resolution R2014-165

Mayor Mironov stated that the Council Members have a revised Resolution to replace a prior Resolution. She asked Mr. Orron if the Resolution is in the appropriate form. He responded that it is.

Mayor Mironov stated that there was a prior recommendation from the Chief of Police.

It was MOVED by LIPPMAN and seconded by YEAGER that Resolution R2014-165 be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, no (0) nays, Resolution R2014-165 was approved.

Resolution R2014-166 Chapter 159 – Amending the 2014 Municipal Budget Providing an Item of Revenue and Appropriation for the 2014 Bulletproof Vest Partnership Grant

Kelly Lettera read by title Resolution R2014-166.

Mayor Mironov stated that there is a recommendation from Finance that this revenue item was received for the body armor. This is to allow the money to be inserted into the budget for spending. This is a grant that was received in the amount of \$689.17. This is for equipment that is a necessary expenditure.

It was MOVED by ZOLLER and seconded by ROSENBERG that Resolution R2014-166 be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, no (0) nays, Resolution R2014-166 was approved.

Resolution R2014-167 Authorizing Purchase of New Engine for Dump Truck R-16 with Bergey's Truck for Public Works Department

Kelly Lettera read by title Resolution R2014-167.

Mayor Mironov asked that the certification number be inserted in paragraph five of R2014-167.

It was MOVED by ZOLLER and seconded by SHAPIRO that Resolution R2014-167 be approved with the change.

Mayor Mironov stated that there is a recommendation from the Public Works Director and she added that because of the extra review provided by the Public Works Director the work that needs to be done is much more economical than the cost estimate originally obtained.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, no (0) nays, Resolution R2014-166 was approved with the change.

Resolution R2014-168 Authorizing Approval of Amendment to Contract with Maser Consulting for Route 130/ Hankins Road/ Conover Road Intersection Improvement for Preparation of Parcel Maps.

Kelly Lettera read by title Resolution R2014-168.

Mayor Mironov indicated that the preparation of parcel maps are a necessary part in respect to the project. It is funded by Developer deposited money. This is an amendment to the contract for this project.

Mayor Mironov asked Mr. Orron if the Resolution was acceptable. He stated that it was.

It was MOVED by YEAGER and seconded by SHAPIRO that Resolution R2014-168 be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7), no (0) nays, Resolution R2014-168 was approved.

Resolution R2014-169 Refund of Tax Overpayments

Kelly Lettera read by title Resolution R2014-169.

It was MOVED by SHAPIRO and seconded by DUKE that Resolution R2014-169 be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, no (0) nays, Resolution R2014-169 was approved.

Resolution R2014-170 Approving Application for Fireworks Permit for K&S Farms

Kelly Lettera read by title Resolution R2014-170.

Mayor Mironov stated that this is an annual event that K&S has on their farm. There is a report from the Fire Official indicating that everything is in order. There is the traditional notice requirements.

It was MOVED by ZOLLER and seconded by ROSENBERG that Resolution R2014-170 be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, no (0) nays, Resolution R2014-170 was approved.

Resolution R2014-171 Approval of Filing of Application with New Jersey Department of Transportation Under FY2015 Local Municipal Aid Program for Dorchester Drive.

Kelly Lettera read by title Resolution R2014-171.

Mayor Mironov stated that this project was discussed at the Council meeting on September 2, 2014. This project was the one identified by the Members for preparation of a grant application.

Mayor Mironov asked that several changes be made including: On page 6 of the application, where it says Roadway Data Sheet, toward the bottom in the section marked Existing Conditions, it reads Route 539. It should read "*Route 535 (Old Trenton Road)*". On the next page, the first full paragraph, the second sentence reads "Devonshire Drive which connects with Dorchester Drive by the apartment complexes" should say "*has been resurfaced in September 2014*" not September 2015.

It was MOVED by LIPPMAN and seconded by ZOLLER that Resolution R2014-171 be approved with the changes.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, no (0) nays, Resolution R2014-171 was approved with the changes.

Resolution R2014-172 Approval of Filing of Application with New Jersey Department of Transportation Under FY2015 Local Bikeway Program for the Union Transportation Trail Extension.

Kelly Lettera read by title Resolution R2014-172.

Mayor Mironov stated that the application has been distributed to the Council Members. Mayor Mironov said that the Township will be reaching out for Letters of Support to go with the application. Mercer County will be asked to provide a letter, as well as Monmouth County since it would be an extension of their project, and also the Greater Mercer TMA. Additionally, Mayor Mironov has been in touch with Mayor Fried from Robbinsville with a follow-up by staff, Mayor Fried is very happy to do a Resolution in support of the project and will consider being a co-applicant for the project application.

Mayor Mironov stated that this was discussed at the September 2nd meeting and this is the project that the Council focused on.

It was MOVED by DUKE and seconded by ROSENBERG that Resolution R2014-172 be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, no (0) nays, Resolution R2014-172 was approved.

APPLICATIONS:

Raffle License RL2014-05 East Windsor Volunteer Fire Company #2 – October 25, 2014 – at 69 Twin Rivers Drive, East Windsor, Raffle License.

It was MOVED by ROSENBERG and seconded by DUKE that Raffle License RL2014-05 be approved.

Mayor Mironov asked if everything is in order for the raffle. The response was yes.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no nays, Raffle License RL2014-05 was approved.

REPORTS BY COUNCIL AND STAFF:

Council Member Rosenberg reported that the Recreation Commission met on September 10th. They spoke about the review of their fall and winter programs. The After-School programs will be available. They discussed various other programs and flyers have been distributed for the planned trips. They also started to discuss the summer program for next year.

Council Member Yeager reported that the Environmental Commission met on September 17th. They discussed the Community Forestry Management Plan and Sustainable New Jersey application and their role in 2015. Council Member Yeager reported that the Alliance for Prevention of Substance Abuse met on September 17th. They spoke about their first quarter reporting and Operation Medicine Cabinet this coming weekend on Saturday.

Council Member Shapiro reported that the Planning Board met on September 15th and Conair Corp. had come before the Board about their new building. It will be across the street from the existing Conair building. There also was a continuation of the hearing for The Woods @ East Windsor, the Active Adult housing on Lanning Boulevard to finalize specific requests of the Board and memorialization of the Resolution.

Council Member Zoller reported that the Economic Development Committee met on September 4th. Topics were the upcoming Einstein Alley High-Tech Corridor. The event is October 9th. The location will be Novotech Building on Princeton-Hightstown Road. They also discussed the Township Business Brochure and member Lawrence Zisman submitted a report about his opinion on the materials used to produce the brochure. Council Member Zoller reported that the Commission on Aging met tonight at 7:00 PM at the Senior Center. New Senior Director Karen Theer introduced herself to the

Commission and sat in on the meeting. They discussed the Senior Directory, the flu shots that will be administered in mid-October at the Senior Center and there will be a fire drill at the Center this week.

Mayor Mironov reported that the Clean Communities Committee met on September 18th and reviewed the Adopt-A-Spot program and signage. They discussed Sustainable Jersey and some of the potential projects. They discussed the Recycling Program that will be offered at one of the Elementary Schools; they are waiting to hear back to finalize which school. They also discussed the Recycling Day scheduled for October.

CORRESPONDENCE:

APPOINTMENTS:

Mayor Mironov appointed Shivani Patel as student member to the Health Advisory Board.

APPROVAL OF BILLS:

Mayor Mironov stated that there is a current 2014 bill list, a current 2013 bill list, a capital bill list, and other misc. and trust account bill lists all dated September 18, 2014.

Mayor Mironov stated that Council Member Zoller had questions regarding past bill lists. There is a memo in the Council Member folders' with the responses to those questions.

Council Member Shapiro questioned the water delivery service on page 9, current bill list, on the top of the page, and would like to know why there is a fluctuation in the amounts from month to month.

Mayor Mironov asked Mr. Brady to look into this for clarification. They will leave it on the bill list for payment.

Mayor Mironov said on page 2, on the bottom of the page, there is an attorney payment that needs to be applied to the correct account number.

Mayor Mironov questioned the way the tax refunds are listed on the bill list. She thought that the Council had discussed this prior and thought that the tax bills were to be paid by the process of a Resolution approval. There is no need to hold them for a bill list.

It was MOVED by DUKE and seconded by ZOLLER that the bills be approved with those subject to the questions and clarifications.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, no (0) nays the bills were approved and those subject to questions and clarifications.

MATTERS BY COUNCIL:

There is a report from the Tax Collector for the period ending 8/31/2014.

Mayor Mironov stated that there are a couple of partial road closures in the Township as Comcast is continuing work on Princeton-Hightstown Road.

A letter was received, dated September 12, 2014, from Mayor Fried of Robbinsville indicating their desire to continue Shared Services for Animal Control.

Operation Medicine Cabinet is scheduled for Saturday, September 27th from 10 AM to 2 PM. The drop-off is at the Police/Court Building on One Mile Road. This is an opportunity for residents to dispose of expired or unneeded medications in a secure, safe and environmentally responsible matter.

On Saturday, October 11th from 10 AM to 2 PM the East Windsor Township Recycling Day at the East Windsor Senior Center. There will be document shredding services for residents as well as the ability to drop off a whole series of other items for recycling.

On Thursday, October 9th the Township is co-sponsoring with the New Jersey Chamber of Commerce a business event to unveil the new Einstein Alley signage. It begins at 5 PM at the Novotech Facility on Princeton-Hightstown Road. Mayor Mironov asked if any members of the Council will be attending to please contact Mr. Schubiger to let him know.

On October 23rd at 7:30 PM at the Senior Center the final report on the Turnpike Planning Circulation Study will be presented.

Notice has been received from Local Government Services to submit the 2014-15 Best Practices Inventory. Mayor Mironov has asked the Manager to review that and to provide the information and present it at the next meeting agenda because of the timeline.

Sustainable New Jersey Program has some private grants that they are making available to the municipalities and Mayor Mironov asked Laura Harris to look at the grants and provide comments.

A note was received from the Greater Mercer TMA regarding New Jersey Smart Work Place program. Mayor Mironov asked Laura Harris and Eric Shubiger to look at the communication to see if there is anything that the Township should do.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. 2014 Municipal Capital Program

Mayor Mironov stated that material has been provided by the Manager regarding the requests for Capital projects along with the back-up materials. Mayor Mironov stated that tonight is to get a sense from Council as to which Capital projects they would like to include this year, which ones can wait another year, if there are any questions or additional information they would like to request before there is a finalization for the Capital Program.

Police Department

Mayor Mironov stated that the first item on the Capital Program is the Police Department request. One of the questions Mayor Mironov raised is, "What is the balance in the Forfeiture Account?" That has a dedicated use and before finalizing the list, she is requesting the balance.

Mayor Mironov stated that the All-Wheel Drive Utility Vehicle was discussed last year. They allocated funds in 2013 for the purchase of one vehicle, and the indication was that a vehicle would likely be authorized for 2014.

Fire Company No. 1

Additional information is still being gathered regarding vehicle request in regards to cost, trade-in potential and any other options. They will present this information to the Council.

Mayor Mironov said that some monies were put into the 2011 Capital with the respect to the front entrance concrete apron. She asked for that exact amount and to make sure that all the information has been put together. There is a request for supplement fundiry for some additional work that is needed.

Rescue Squad #1

Mayor Mironov asked that Rescue #1 needs to provide any updated information in regards to the vehicle request. She asked if someone would inventory how many defibrillators are currently in the public agencies and volunteer services.

Council Member Lippman said that it should be noted how old the defibrillators are since that seems to be a criteria also.

Fire Company #2

Mayor Mironov stated that there is a request for turn-out gear and she would like to know how many sets they are requesting. Mayor Mironov also asked that the number and cost

of the radios be provided. She would like further explanation of the Know Box system request.

Rescue #2

Mayor Mironov indicated that additional information was being awaited.

Public Works

Mayor Mironov stated that most of the requests are to replace relatively old vehicles which have probably served beyond their life span. Mayor Mironov asked what the balance is in the Equipment Upgrade account and the Parks and Playground account. She also asked what may be needed for Parks and Playgrounds.

Municipal Infrastructure

Mayor Mironov stated that she noticed that the balance of \$132,763.45 in the current Roadway Capital balance. She questioned if this is the real balance. She is aware that there are some items that need to be paid out from this account and wants to verify the actual remaining balance.

Police/Municipal Court Building Roof Replacement

Mayor Mironov stated that funds had been allocated for the replacement previously and she would like the Ordinance reference and page number on that. The prior Ordinance was based on a different cost estimate and would like to know what has changed in the work scope. The Council had authorized services to look at the roof to evaluate it and to make recommendations regarding the replacement. She has asked if there is any more information on that from the contract that the Township entered into.

General Building Repairs

Mayor Mironov stated that these items are all necessary things and that she supports each item. Her question is where the actual dollar figure amounts came from and what the basis was for that.

Council Member Shapiro has concerns that the upgrades at Etra Park will still not make the facilities useful because there seems to be other problems with the bathrooms.

Mayor Mironov asked that additional information be obtained on the bathrooms.

HVAC Repairs/Replacement

Mayor Mironov stated that the Council had authorized an agreement with respect to the HVAC systems at both the Police/Court Building and the Municipal Building and asked

that some information be provided on those findings. What is the basis of the amounts? She stated that after the information has been obtain, it would be beneficial to update us regarding plans for the compressor purchased for the police/court building.

Council Member Shapiro said that he believes that something more is needed than to replace the original compressors. There is something not right about the way the heat and coolness is distributed throughout the Municipal building. He would like that looked into before money is spent on replacing the compressors.

Mayor Mironov stated that she agrees and that information is supposed to be in the report as per the contract agreement.

Administration – Court, Recreation/Senior Center and Manager’s Office

Mayor Mironov stated that all the requests from the Court, Recreation/Senior Center and Manager’s Office are very modest and are necessary items. She also stated that the \$525,000.00 grant for Route 130/Hankins/Conover Roads should be incorporated into the Capital Budget.

Mayor Mironov stated that all the additional information requested shall be provided for the next Council meeting and the Council will make a determination as to what to include on the Capital Program. The next meeting is October 7th.

MATTERS BY PUBLIC:

Sean O’Connor, 152 Hickory Corner Road, Apt. 313, East Windsor – He thanked the Mayor for her email response in regards to land acquisition. He spoke about website improvement, videotaping of Council meetings, Business Awards, allowing the citizens to vote for Mayor in East Windsor, Shared Services with Robbinsville and the Einsteins Alley event.

Mayor Mironov appointed Shivani Patel, Student Liaison, to the Health Advisory Board. She asked that a letter be sent with the date of the next meeting.

There being no further business Mayor Mironov adjourned the meeting at 8:52 p.m.

Kelly Lettera
Acting Municipal Clerk

Janice S. Mironov
Mayor